



ASSOCIATE PROJECT MANAGER

Level 4,
Apprenticeship Standard

ELIGIBILITY/ENTRY REQUIREMENTS

- Aged 16+ years.
- Typically candidates will have achieved a grade 4/5 or above in at least 5 GCSEs including English and maths, and hold a minimum of 48 UCAS points, or equivalent.

Projects can be large or small. Every project needs to be managed to ensure its success.

An Associate Project Manager knows what needs to be achieved, how it will be achieved, how long it will take and how much it will cost, and works with the project team to achieve the required outcomes. Associate Project Managers need good planning, organisation, leadership, management and communication skills. An Associate Project Manager utilises resources with suitable skills, qualifications, experience and knowledge to work together in a motivated and integrated team, with clearly defined reporting lines, roles, responsibilities and authorities.

APPRENTICESHIP REQUIREMENTS

Managing project work and teams for businesses and other organisations.



TYPICAL JOB ROLES IN THIS AREA INCLUDE:

Assistant Project Manager, Junior Project Manager, Associate Project Manager, Project Team Member

PROGRESSION ROUTE:



Project Manager, Implementation Manager, Project Leader.

KEY FACTS:

Delivery location	Stretford and Workplace.
Typical duration	24 months.
Study mode/frequency	1 day per month plus workplace visits.
Apprenticeship Standard	Upon completion the apprentice will achieve a level 4 Associate Project Manager Higher Apprenticeship. During the Apprenticeship, apprentices will be required to gain a qualification at International Project Management Association (IPMA) Level D or APM Project Management Qualification.
Knowledge and skills	<ul style="list-style-type: none">• Project governance• Stakeholder management• Communication and leadership• Budgeting and cost control• Resource management
Competency/skills or behaviours	Consolidated planning, schedule management, risk and issue management.
Functional Skills	Functional Skills will be required for English and Maths at level 2 if you have not already attained an equivalent qualification.
Assessment	Presentation and professional discussion supported by a portfolio of evidence to cover 17 keys areas. Grading pass / merit / distinction.

For further information contact START on **0161 886 7461** or email **start@tcg.ac.uk**
Stockport, Trafford, Apprenticeship, Recruitment Team



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GROUP