

## General Enquiries

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## CIPD Intermediate Certificate in Human Resource Management– Level 5

Location	Stretford Campus
Duration	1 year
Full/Part time	Part-time
Department	Professional Studies



### Course Overview

This internationally recognised and vocationally relevant HR qualification makes students extremely employable. This course is designed for those students wishing to improve their knowledge and skills in HR at Advisor/Business Partner level, as well as developing their critical writing and problem solving skills.

Students will need to purchase the course textbook (approximate cost £60). Students must become members of the CIPD and will be expected to complete additional study outside the timetable of a minimum of 8 hours per week.

### Course Requirements

It is expected that students will have achieved their level 3 Certificate in HR Practice and will be in a leading role in the HR Function and have experience to enable them to meet the assessment demands. Candidates without the relevant level 3 Certificate may be accepted if they hold sufficient experience and a Business/HR level 3 qualification or degree related qualification.

You must be aged 19+. You are expected to have achieved a minimum of 5 GCSEs or equivalent including Maths and English at a grade C or above. You will be asked to complete an initial assessment to ensure your literacy skills are sufficient to do well on the course.

You must have access to a computer/laptop at home supported by Wi Fi. This is to enable access to all online materials throughout the programme via Microsoft Teams. In the event of a local lockdown due to Covid-19 delivery will be temporarily switched to an online model and platform.

### Mandatory Units

Developing Professional Practice

Business Issues and the contexts of HR

Using information in HR

Managing and Coordinating the HR Functions

Resourcing and Talent Planning

Reward Management

## **Course Progression**

Students may be able to progress onto the Intermediate Level 7 Programme; and this can be undertaken at University.

## **Course Assessment**

Assessment will be through a range of methods including written reports; written research proposal; written answers to questions; individual answers to questions; and a CPD plan.

## **Course Finance**

£1950.00

Advanced Learner Loan may be available on request at Enrolment

£150 – CIPD Membership Fee approx. Students to pay within first 4 weeks of course commencing.

£60 - Book

For further details please contact Course Enquiries on 0161 886 7070

## **Course Additional Information**

Part-time